

JOB DESCRIPTION

Job Title:	Independent Stalking Advocacy Caseworker (ISAC)
Responsible to:	Head of Services
Responsible for:	No Staff
Geographic area:	Gloucestershire

Hours:	37 hrs per week
Holiday Entitlement:	25 days plus 8 days' bank holidays
Salary:	£22,247 to £24,665
Pension:	Group Personal Pension Plan, including employer contribution of 4%

General Description:	<p>Our ISAC Service is a small team, providing specialist stalking advice, consultancy and support to high risk victims of stalking.</p> <p>Working together with our highly experienced Senior ISAC, key elements of this role:</p> <ul style="list-style-type: none">• Complete specialist risk assessments (SASH and DASH).• Provide proactive, trauma informed and holistic support, with a focus on increasing safety and reducing risk.• Work with criminal justice agencies via Gloucestershire's multi-agency Stalking Clinic as well as a variety of partners including Victim Support, Children's Social Care, GDASS and GRASAC to ensure a comprehensive approach to risk.• Provide specialist advocacy to victims going through the criminal justice process.• Offer professional consultancy, training and advice to other agencies on stalking.• Promote Splitz Support Service and the stalking service at events as agreed. <p>Splitz is committed to hybrid working and this role will be a mix of home based and office based in Gloucestershire, alongside requiring travel across the county for multi-agency meetings. Occasional travel to our Trowbridge Office will also be expected.</p>
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OVERALL PURPOSE:

- To join the highly effective small team providing specialist frontline service to high risk victims of stalking across the county of Gloucestershire.
- To ensure high risk stalking victims in Gloucestershire are safer, more empowered and can access justice.
- To help bridge gaps in a victim's journey through the criminal justice system.
- To promote and publicize the service to other agencies by delivering presentations and developing multi agency working.
- To work with partner agencies to ensure all stalking victims in Gloucestershire are provided high quality and effective support.

KEY RESPONSIBILITIES:

- Work with high risk victims of stalking, providing a targeted service, promoting safety as the central issue and thus reducing the risk of serious harm or death.
- Work with partner agencies within a multi-agency context, ensuring a multi-agency response to risk with a focus on safeguarding.
- Represent the victim voice in a multi-agency context.
- Attend Multi Agency meetings (Stalking Clinic) and Multi-agency Risk Assessment Conferences (MARAC) and Multi Agency Public Protection Arrangements (MAPPA) meetings as required.
- Give information and support to those experiencing stalking, enabling and empowering them to make positive choices about options available to them.
- To provide this service both at time of crisis and in longer term e.g. safety planning, risk assessing advocacy, support through the criminal justice/civil legal process and liaison with other statutory and voluntary agencies.
- Have a responsibility around safeguarding of both adults and children, maintaining knowledge of appropriate policies and procedures and integrated working.
- Support other agencies in the identification and referral of stalking issues via promotion of service and institutional advocacy.
- Ensure all referrals are clearly logged on our database and all case records are kept fully updated, according to Splitz policies and procedures.

- Manage a case load ensuring each client receives the appropriate service individual to their risk and needs.
- Support the empowerment of the client and help them regain control of their lives.
- Engage with case management supervision.
- Comply with data protection legislation, confidentiality and information sharing policy and procedures and all legislation connected to your work.
- Respect and value the diversity of the community in which the services works in, and recognize the needs and concerns of a diverse range of survivors ensuring the service is accessible to all.
- Remain up-to-date and compliant with all organisational policies and procedures, national best practice and professional codes of conduct and uphold standards of best practice.
- Support the Senior ISAC with allocations and management of volunteers as required.
- Refer and signpost victims and survivors to other support organisations as required.
- Support the Senior ISAC and Head of Service to monitor data and report on quality outcomes.
- Any other requirements as determined by Splitz management which fit with your job description.

Person Specification

Requirements		Essential /Desirable
Educations and Qualifications	Educated to degree level or relevant professional qualification	D
	Evidence of continued professional development.	E
	Good standard of general education.	E
Experience, Skills and Knowledge	Experience working with vulnerable people	E
	Experience of working in and/or knowledge of domestic abuse and sexual violence	E
	Experience working with stalking victims	D
		D

	<p>Experience of working in a highly sensitive environment, health or social care or other service setting.</p> <p>Understanding and knowledge of risk assessment and management</p> <p>Commitment to continued professional development.</p> <p>Demonstrable strong written and verbal communication skills; to be able to communicate with a range of stakeholders, challenge other professionals, deliver presentations and write case notes and reports.</p> <p>Experience in and commitment to child safeguarding</p> <p>Knowledge of working within the criminal justice system.</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>D</p>
Personal skills and attributes	<p>Ability to demonstrate sound judgment in making risk decisions.</p> <p>Excellent organizational skills, to meet deadlines and targets and manage a large case-load.</p> <p>Strong interpersonal and team working skills and ability to both support, influence and inspire others</p> <p>Excellent innovation and problem solving.</p> <p>Ability to work under pressure and also to be aware of own needs and take responsibility for self-care</p> <p>Exceptional communication skills and ability to engage with varied stakeholders</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>
Other	<p>Willingness to travel across Gloucestershire and on occasion to our other Splitz offices.</p> <p>Full driving licence and access to a roadworthy vehicle</p>	<p>E</p> <p>E</p>

