

**JOB DESCRIPTION**

<b>Job Title:</b>	Positive Relationships Gloucestershire (PRG) Group Facilitator
<b>Responsible to:</b>	The Project Coordinator
<b>Responsible for:</b>	No staff

<b>Hours:</b>	4-5 hours per week
<b>Holiday Entitlement:</b>	4 weeks plus bank holiday entitlement (pro rata)
<b>Salary:</b>	£12.82 per hour
<b>Pension:</b>	Group personal pension plan, with employer contribution of up to 4%

<b>Vetting Requirements:</b>	You will be required to undergo an enhanced DBS check
<b>Training Requirements:</b>	The successful candidate would need to undertake training on the following days: <ul style="list-style-type: none"> <li>• 17<sup>th</sup> and 19<sup>th</sup> August – to be delivered online</li> <li>• 25<sup>th</sup> and 26<sup>th</sup> August – in person in Neath</li> </ul>
<b>General Description:</b>	To undertake individual sessions and group work with men who attend the Programme (including self-referring men and those referred via social service departments, GPs etc.) in a way that prioritises the safety of the man's (ex-) partner. The post holder is expected to work in line with the Respect National Service Standards for Domestic Violence and Abuse Prevention Services. Full training will be available for this role – see above for details.

**Client Work and Liaison**

- To conduct violence prevention work with men in a way that shows an understanding of domestic violence and its effects on women.
- To lead (with a co-worker) a structured 26 week violence prevention programme for men who have been abusive towards an (ex-) partner.
- To take part in casework meetings with other workers about the progress of men and issues from work with women, in order to ensure that women and children's safety remains at the forefront of the work.
- To implement actions agreed in casework discussions.

## **Administration**

- To assist with collecting information needed for monitoring purposes.
- To maintain up to date information on legal, housing and welfare issues relevant to domestic violence and abuse.
- To maintain appropriate client records.
- To undertake evaluation questionnaires men using the service.

## **General Duties**

- To perform as part of the team, attending and participating in regular team meetings, attend appropriate training courses and participate in skill sharing sessions within the team.
- To participate in regular Line Management, support and external clinical supervision.
- At all times adhere to relevant legislation, good practice and policies and procedures, including Health and Safety, Confidentiality and Equal Opportunities.
- To carry out any other duties necessary to the smooth running of the project.