

ROLE DESCRIPTION

DATED: 15 APRIL 2019



Title:	Volunteer Role – Hope 2 Recovery Co-Facilitator
Reports to:	Phoenix Groupwork Manager
Locations:	Wiltshire (currently online)
Availability:	<p>Volunteers are expected to commit themselves to being available for approximately 2.5 hours a week for the 6-week group. Hours are flexible and should be agreed with the Phoenix Manager. Groups are run in the mornings, afternoons and evenings. We also occasionally need group co-facilitators to cover last minute availability due to staff sickness.</p> <p>Volunteers may be asked to attend training events and meetings, which may be in the evening or at weekends.</p>
Purpose of role:	To co-facilitate the Hope 2 Recovery course for women who are experiencing or have experienced domestic abuse. The course is a 6-week programme and covered topics such as: what is abuse; the dynamics of abuse and coercive control; how people become trapped in abusive relationships; the impact of abuse on parenting and healthy relationships.
Mains tasks:	<ul style="list-style-type: none">• Support the main facilitator in various tasks including writing participant notes after each group• Participate in the running of the group• Discuss any concerns or issues after each group with the lead facilitator• To enhance the learning experience of the group through timely interventions and to create a safe environment in which the constructive exchange of feedback can take place• To enable the group to step back, observe itself, theorize and experiment with new ways of doing things• Enable and empower group members to gain a good understanding of their own learning process. In other words, once we understand how we learn, we can consciously turn many different kinds of situations into learning experiences
Training:	Splitz will provide induction training and meet the cost of appropriate training to the role. You will be required to attend 2x 3 hours of training with the group work manager on Microsoft Team prior to facilitating this group.
Skills & Qualities:	<p>Good facilitation skills require:</p> <ul style="list-style-type: none">• Careful observation• Active listening• A good sense of timing• Sensitivity to overall group dynamics
Risk:	None

Measures:
N/A