

ROLE DESCRIPTION

DATED: 25 SEP 2019



Title:	Volunteer Mentor & Befriender for Buddy Scheme
Reports to:	Volunteer Manager
Locations:	Wiltshire
Availability:	Volunteers are expected to commit themselves to being available for around 4 hours a week. Due to the nature of the work, hours worked are flexible and should be agreed with the Volunteer Manager.
Purpose of Role:	Volunteers may be asked to attend training events and meetings, which may be in the evening or at weekends.
Main Tasks:	<p>To provide emotional support to individuals who have experienced separation, divorce or domestic abuse.</p> <ul style="list-style-type: none">▪ One to one meeting with service users▪ Listen to service users▪ Promote independence in service users▪ 'Adhere to relevant legislation, good practice and policies and procedures, including Equal Opportunities'.
Training:	Splitz will provide induction training and meet the cost of appropriate training to the role.
Skills & Qualities:	<ul style="list-style-type: none">• Excellent Listening skills• First-rate interpersonal and communication skills• Ability to develop realistic solutions• Ability to encourage strengths and challenge weaknesses• Patience• Persistence• Life experience such as divorce/separation, single parenting or domestic violence• Empathy with individuals or families who have experienced crisis.
Risk:	Lone Working
Measures:	Lone Working Policy (See Staff Manual) Health and Safety Policy " "